

GOLASSO GOLF SYSTEMS SCREEN SHOT GUIDE

USING THE CLUB MEMBERS DATABASE

BRITISH EDITION (CONGU HANDICAP)

GUIDE SUMMARY

This guide explains the features of the Club Member Database.

The software can automatically update the database with results in Event Files.

The data can also be entered and edited manually as shown in this guide.

The database maintains 20-round score histories for each club member.

Member handicaps are automatically calculated from the score histories.

Season money winnings and other season stats can be maintained in the database.

NOTE: The handicap calculation and the season stats tracked can be customized to preference. Contact Golasso technical support staff to discuss your requirements.

GENERAL INFORMATION

To start, click the Desktop Icon.

Keyboard Key Locations

Escape (**Esc**) Key: Top Left Corner

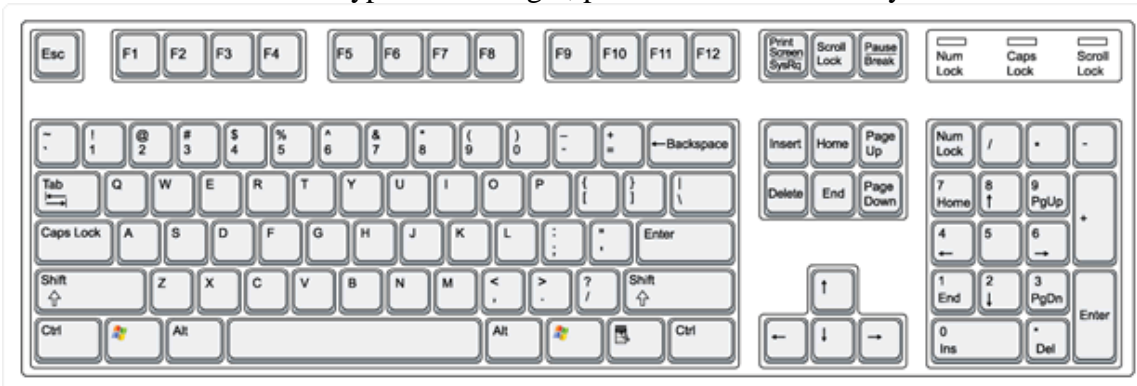
Function Keys (**F1** to **F12**): Top Row

Tab Key: To the left of the Letter Q Key

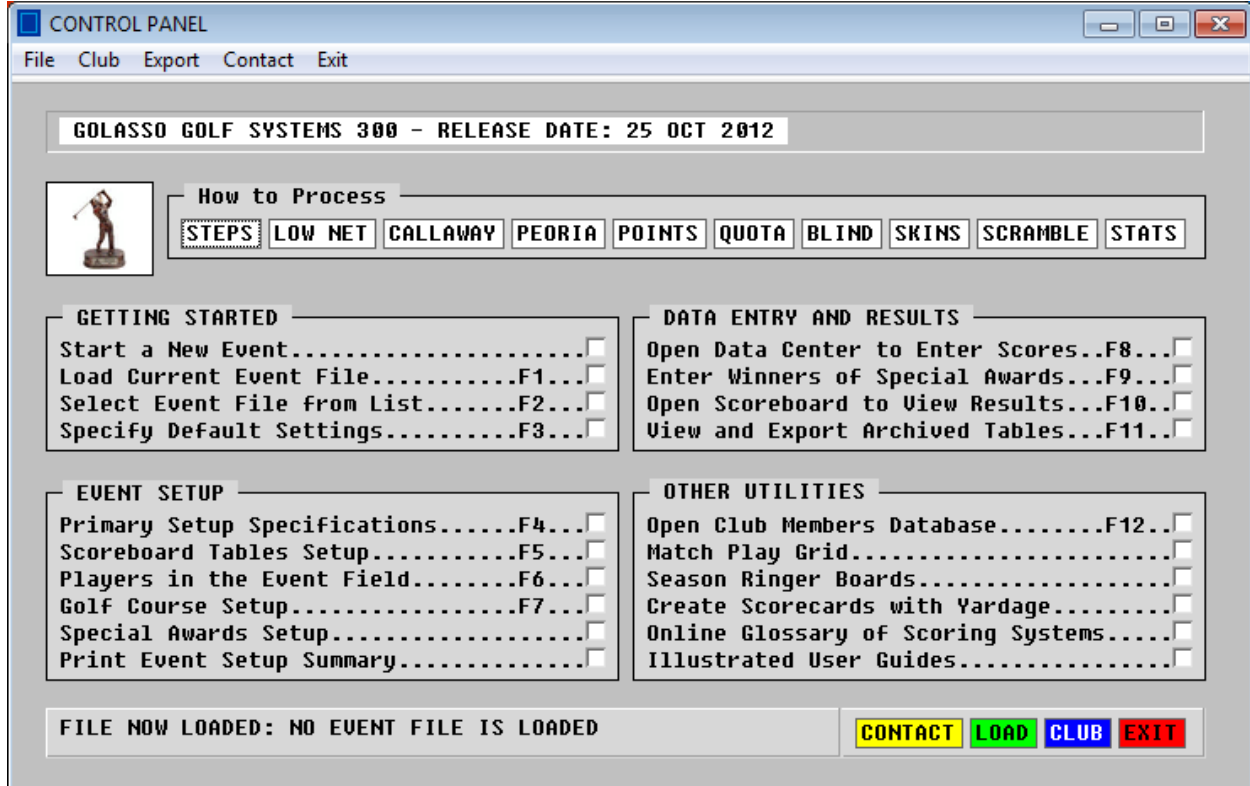
PageUp and **PageDown** Keys: To the right of the Letter Keys

Arrow Keys: To the right of Letter Keys

To activate the Number Keypad on the right, press the Num Lock Key.



The Control Panel appears when the application is opened.

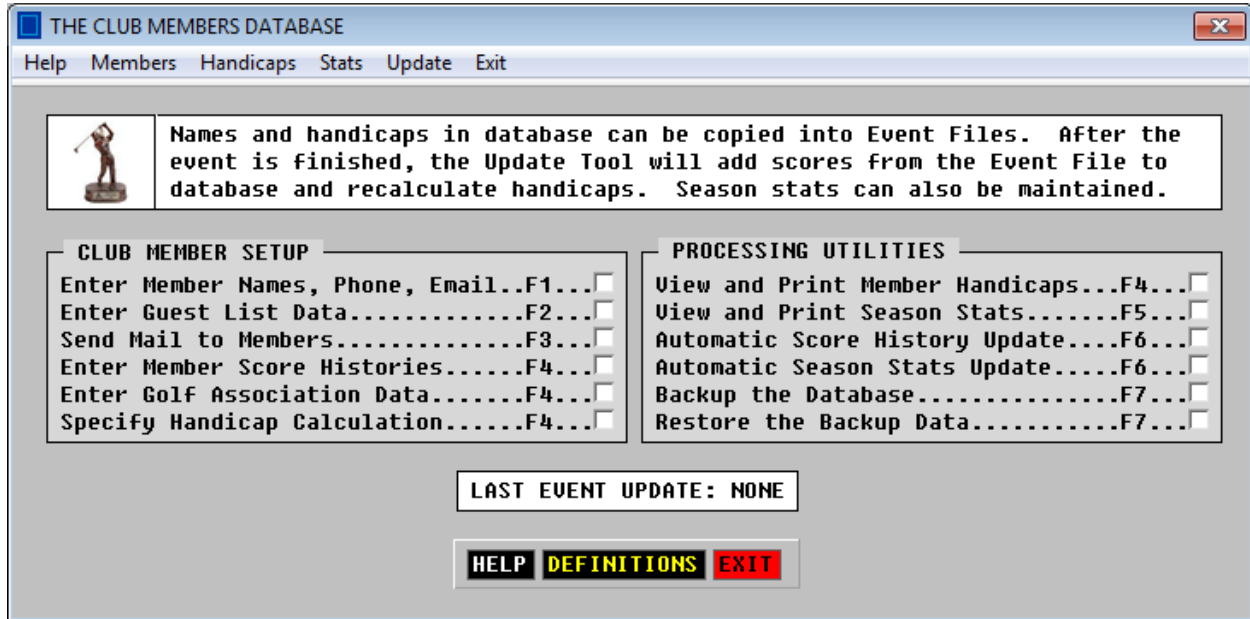


Check the box or press F12 Key or click **CLUB** button to open the Club Member Database.

SETTING UP THE DATABASE

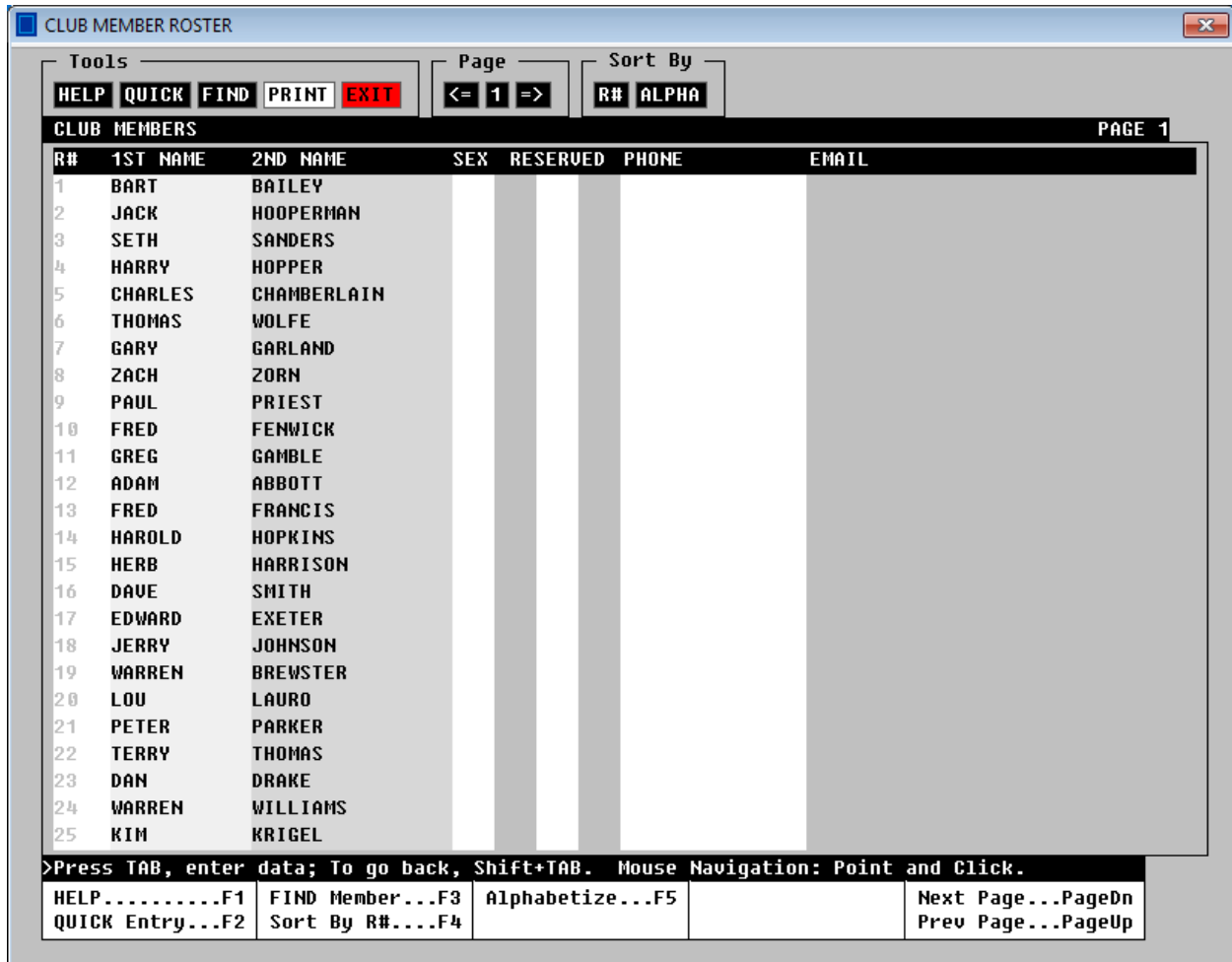
The Utility Menu appears as shown below when the database is opened.

The first step is to enter the names of the members. Check the box or press F1 Key.



The Club Member Roster

Enter names of club members. Other data can be omitted.



NOTES:

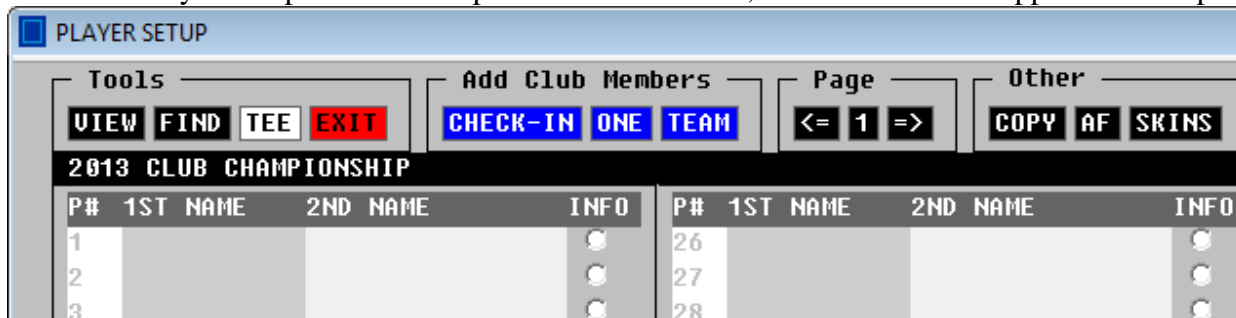
1. The sex identifier is for handicap systems that use different parameters for women.
2. Use the **QUICK** tool to speed up data entry if data such as phone number is omitted.
3. If a member leaves the club, erase name. Associated data is automatically erased.
4. If a name is erased, there will be a gap in the Roster List. To remove gaps, click the **ALPHA** button to sort the members alphabetically with no gaps. Then click the **SAVE** button to save the alphabetized roster without gaps.

The Guest List

Non-members who play frequently at the club can be entered on the Guest List window. When there is a Member-Guest event, guests can be transferred to the Event File from the Guest List instead of typing the names on the Event Setup window.

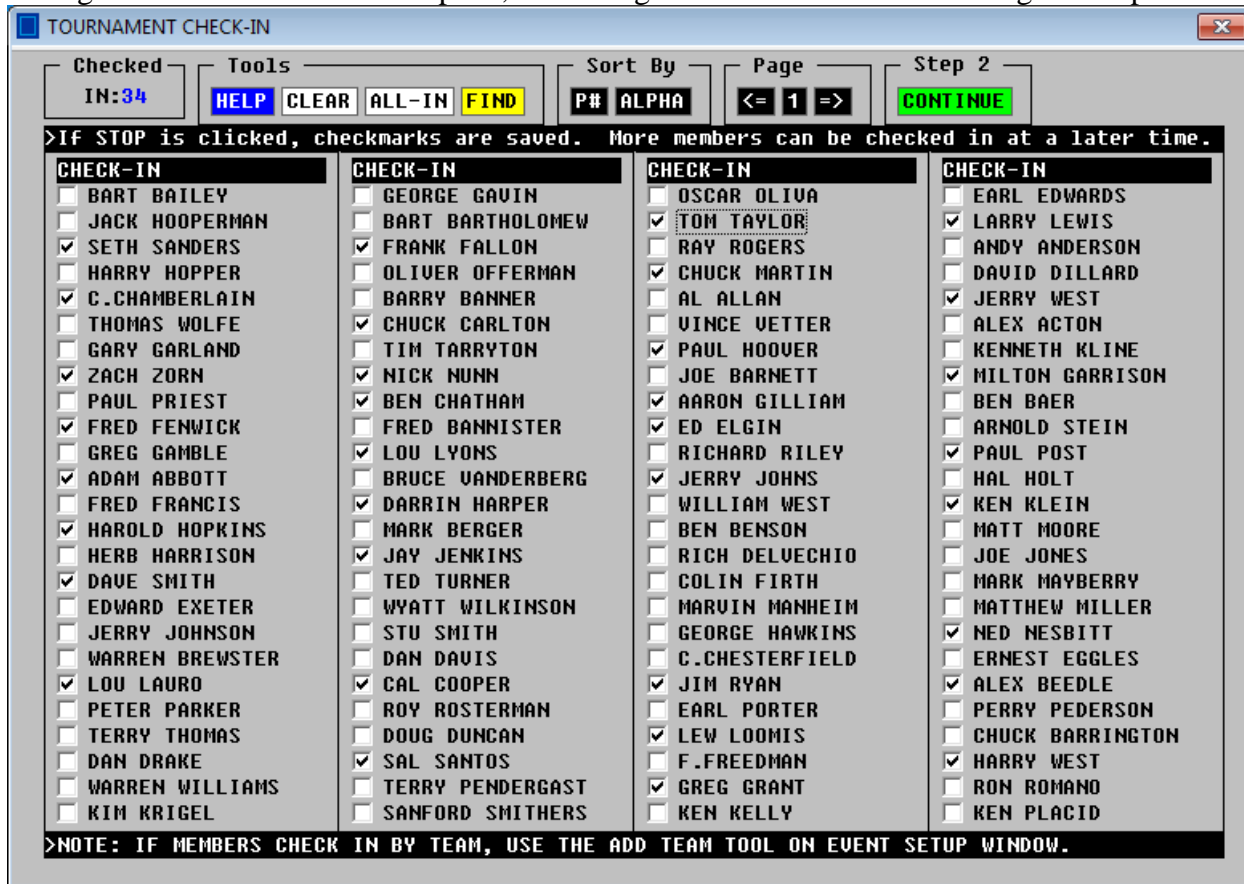
TRANSFERRING MEMBERS TO EVENT FILES

Instead of typing the names and handicaps of members who attend events, use the Transfer Tools in the software to automatically copy names and handicaps from the database to an Event File. When the Player Setup Window is opened for Event Files, three blue buttons appear at the top:



Check-In Window

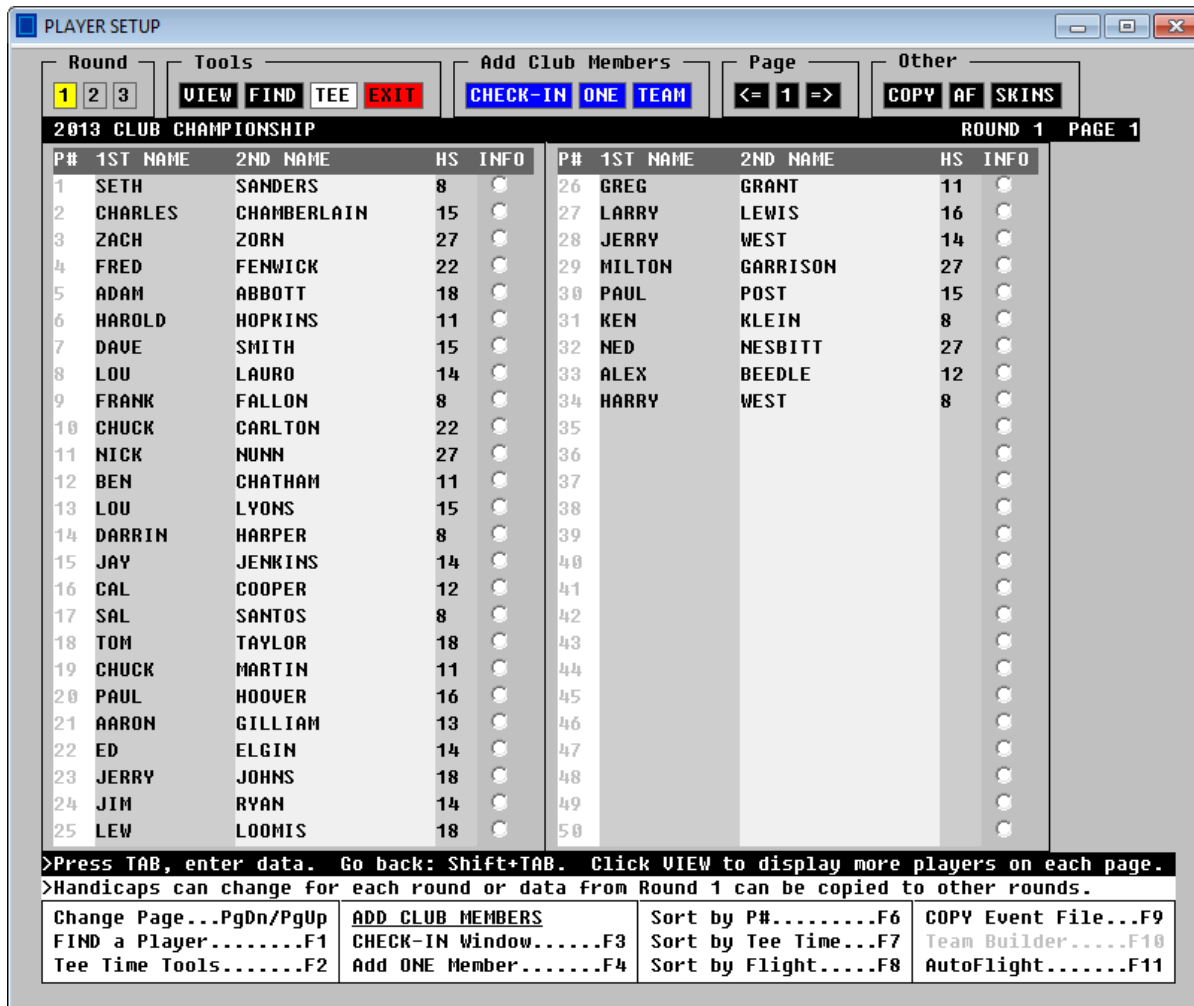
Click the **CHECK-IN** button and the window below will appear. When a member comes to the course to enter the event, check the box by the member's name. To undo a checkmark, click the box again. When the field is complete, click the green **CONTINUE** button to go to Step 2.



In Step 2, select the associated data for players who checked in for the event.



Click **COPY** and the names and 18-Hole HS values are transferred as shown below.



Add Team Tool

Click the blue **TEAM** button and the window below will appear. Use this tool for team events in which the members make reservations or check in as a team. This tool also can be used to record tee time reservations for daily play at the golf course. See User Guide #22.

ADD TEAM TO EVENT
✕

Use Tab Key to go to Name Box. Press a Letter Key repeatedly to locate players with names that begin with that letter. Enter Team Number. Click ADD.

P	MEMBER LIST	GUEST LIST
1	CHAMBERLAIN CHARLES ▾	▾
2	GARLAND GARY ▾	▾
3	FENWICK FRED ▾	▾
4	SMITH STU ▾	▾

CURRENT: LAST TEAM ENTERED: 9
 ADD AS TEAM NUMBER: 10

INCLUDE ASSOCIATED PLAYER DATA:

HS:9H HCAP:9H MAIL
 HS:18H HCAP:18H PHONE

CANCEL
ADD

Add One Player

Click the blue **ONE** button and the window shown to the right will appear. Use this tool to add a member name and handicap to the event if the player arrives late. Alternatively, enter the name manually. If manual entry is used, be sure to type the name exactly as it appears in the Member Database (case sensitive).

ADD PLAYER
✕

ADD ONE MEMBER TO THE EVENT FIELD

1. Press a Letter Key repeatedly to locate members with names that begin with that letter.
2. Enter position in Event File.
3. Check to copy associated data.
4. Click the ADD button.

MEMBER NAMES
 PRIEST PAUL ▾

GUEST NAMES
 ▾

CURRENT: FIRST EMPTY SLOT: 35
 CURRENT: LAST SLOT FILLED: 34
 ADD PLAYER AS P#: 35

INCLUDE ASSOCIATED PLAYER DATA:

HS:9H HCAP:9H MAIL
 HS:18H HCAP:18H PHONE

CANCEL
ADD

MAINTAINING CLUB MEMBER HANDICAPS (British Edition)

On the Club Member Database Menu, press F4 Key to open the Handicap Window. The initial display will show five columns: **FIRST**, **LAST**, **ADJ**, **EVENT** and **CH**.

FIRST: Starting Handicap. This is entered manually.

LAST: Handicap calculated by software using the member Score History.

ADJ: Adjustment to a member's handicap. This value is entered manually. Click the **ADJ** button at the top of the window to enter the adjustment value, which can be negative.

EVENT: The Event Handicap is the **LAST** value multiplied by a weighting percentage plus any Adjustment.

HS: Handicap Strokes is the Event Handicap rounded to the nearest integer. It is the number of strokes that will be deducted from the Gross Score to yield the Net Score.

CLUB HANDICAPS						
Roster		Edit		Sort By		
SPECS	VIEW	FIRST	ADJ	LAST	EVENT	ALPH
CLUB MEMBERS				>Click to View		
MEMBER HANDICAPS	FIRST	LAST	ADJ	EVENT	HS	
<input type="radio"/> BART BAILEY.....	11.5	12.8	0.0	12.8	13	
<input type="radio"/> JACK HOOPERMAN..	14.1	13.3	0.0	13.3	14	
<input type="radio"/> SETH SANDERS....	8.6	8.6	0.0	8.6	9	
<input type="radio"/> HARRY HOPPER....	17.5	15.4	0.0	15.4	16	
<input type="radio"/> C.CHAMBERLAIN...	18.3	15.7	0.0	15.7	16	
<input type="radio"/> THOMAS WOLFE....	12.5	11.8	0.0	11.8	12	
<input type="radio"/> GARY GARLAND....	10.2	11.0	0.0	11.0	11	
<input type="radio"/> ZACH ZORN.....	23.6	25.0	0.0	25.0	26	
<input type="radio"/> PAUL PRIEST.....	17.4	17.9	0.0	17.9	19	
<input type="radio"/> FRED FENWICK....	26.8	22.0	0.0	22.0	23	
<input type="radio"/> GREG GAMBLE.....	-0.8	-0.7	0.0	-0.7	-1	
<input type="radio"/> ADAM ABBOTT....	17.7	18.1	0.0	18.1	19	
<input type="radio"/> FRED FRANCIS....	25.7	26.6	0.0	26.6	28	
<input type="radio"/> HAROLD HOPKINS..	10.3	11.0	0.0	11.0	11	
<input type="radio"/> HERB HARRISON...	17.6	12.0	0.0	12.0	12	
<input type="radio"/> DAVE SMITH.....	15.5	15.1	0.0	15.1	16	
<input type="radio"/> EDWARD EXETER...	14.3	14.3	0.0	14.3	15	
<input type="radio"/> JERRY JOHNSON...	10.2	9.0	0.0	9.0	9	
<input type="radio"/> WARREN BREWSTER.	17.3	13.8	0.0	13.8	14	
<input type="radio"/> LOU LAURO.....	14.8	14.0	0.0	14.0	14	
<input type="radio"/> PETER PARKER....	23.9	21.7	0.0	21.7	22	
<input type="radio"/> TERRY THOMAS....	18.0	18.4	0.0	18.4	19	
<input type="radio"/> DAN DRAKE.....	29.8	27.3	0.0	27.3	28	
<input type="radio"/> WARREN WILLIAMS.	11.6	11.5	0.0	11.5	12	
<input type="radio"/> KIM KRIGEL.....	12.2	11.7	0.0	11.7	12	

Method SPECS... F1	Enter FIRST Handicaps... F1
VIEW Options... F2	Enter Adjustments..... F1
Page 1 Next: PgDn	

Plus Handicaps

Highly skilled players may have a handicap below zero. This has come to be known as a Plus Handicap and a Plus Sign (+) appears before the value. The software uses a Minus Sign. See the display above for the club member named Greg Gamble.

Setting Up Club Handicap Tracking

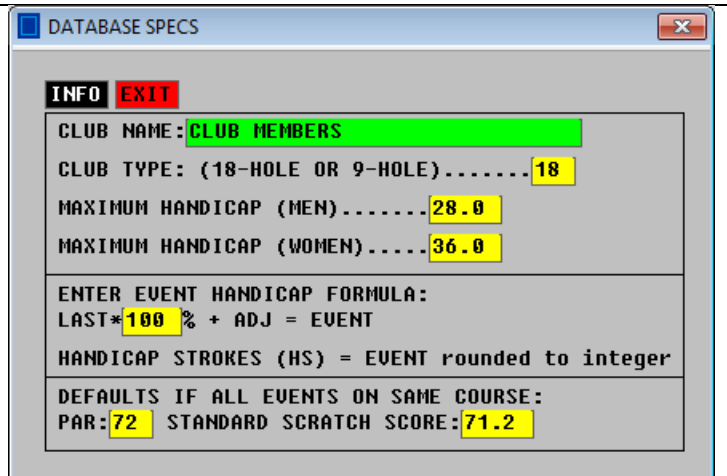
1. Click the **SPECS** button to specify primary handicap parameters.
2. Enter the Starting Handicaps. Click the **FIRST** button at the top of the Handicap Window and enter the values in the green column. Then click the **SAVE** button. The Starting Handicap can be approximated by taking the average number of strokes over par for 3 recent rounds. Your local Golf Association can provide official Starting Handicaps under the CONGU rules.

Handicap Settings

Enter the name of your club. If the club course has 18 holes, enter 18. Then enter the Handicap Maximums or use the CONGU values that appear by default.

Event Handicap Formula

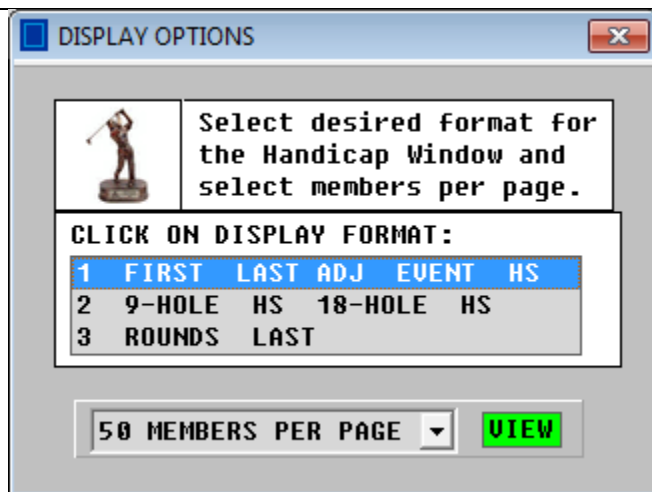
Enter weight for the current (LAST) handicap. Some events use a weighting of less than 100%.



Display Options

Click the **VIEW** button to change the display on the Handicap Window. Note that the software will calculate handicaps for 9-Hole and 18-Hole events regardless of the course type.

Set the number of members displayed per page to fit the size of your screen.



MANUAL ENTRY OF SCORE HISTORIES

The software will update the score histories automatically with member scores in Event Files. Score histories can be edited manually as follows:

1. Click the Member Name on the Handicap Window to view the Score History.
2. Click the **EDIT** button and the window shown below appears. Enter the scores. If you do not know the EQUUS score, leave it blank. The software will use the actual score. After your edits are completed, click the **SAVE** button to see the handicap (next page).

SCORE HISTORY
X

BART BAILEY

NOTE: IF Round 21 data is entered, Round 1 data will be eliminated from the player score history when the SAVE button is clicked.

ROUND	SCORE	PAR	EQUUS	SSS
1	88	72	88	71.2
2	91	72	90	71.2
3	87	72	87	71.2
4	86	72	86	71.2
5	84	72	84	71.2
6	89	72	88	71.2
7	85	72	85	71.2
8	87	72	87	71.2
9	90	72	90	71.2
10	86	72	86	71.2
11	90	72	89	71.2
12	88	72	88	71.2
13	91	72	89	71.2
14	86	72	85	71.2
15	84	72	84	71.2
16	87	72	87	71.2
17	88	72	88	71.2
18	85	72	85	71.2
19	86	72	86	71.2
20	90	72	90	71.2
21		72		71.2

ENTER FOLLOWING DATA FOR ALL ROUNDS PLAYED:
 SCORE = Total gross score for the round
 PAR = Total Par for the course played
 DATA ENTRY OF FOLLOWING DATA IS OPTIONAL
 EQUUS = Equitable Stroke Control gross score
 SSS = Course Standard Scratch Score

EDIT STARTING HANDICAP: 11.5

Enter data, press TAB Key to move forward.
 Press Shift and TAB Keys to move backward.

The Update Utility automatically updates the
 Score Histories with results in Event Files.

CANCEL
SAVE

Shown below is the handicap calculation. The green column shows the handicap history.

SCORE HISTORY
X

BART BAILEY

If DIFF is negative, CONGU = 0.1 x DIFF x ZONE
 If DIFF is over Buffer ZONE, CONGU = +0.1

ROUND	SCORE	EQU5	PREV	NET	SSS	DIFF	ZONE	CONGU	NEW
1	88	88	11.5	76	71	+5	2	0.1	11.6
2	91	90	11.6	78	71	+7	2	0.1	11.7
3	87	87	11.7	75	71	+4	2	0.1	11.8
4	86	86	11.8	74	71	+3	2	0.1	11.9
5	84	84	11.9	72	71	+1	2	0.0	11.9
6	89	88	11.9	76	71	+5	2	0.1	12.0
7	85	85	12.0	73	71	+2	2	0.0	12.0
8	87	87	12.0	75	71	+4	2	0.1	12.1
9	90	90	12.1	78	71	+7	2	0.1	12.2
10	86	86	12.2	74	71	+3	2	0.1	12.3
11	90	89	12.3	77	71	+6	2	0.1	12.4
12	88	88	12.4	76	71	+5	2	0.1	12.5
13	91	89	12.5	77	71	+6	2	0.1	12.6
14	86	85	12.6	72	71	+1	3	0.0	12.6
15	84	84	12.6	71	71	+0	3	0.0	12.6
16	87	87	12.6	74	71	+3	3	0.0	12.6
17	88	88	12.6	75	71	+4	3	0.1	12.7
18	85	85	12.7	72	71	+1	3	0.0	12.7
19	86	86	12.7	73	71	+2	3	0.0	12.7
20	90	90	12.7	77	71	+6	3	0.1	12.8

BART BAILEY

CURRENT HANDICAP: 12.80
 MAXIMUM FOR MEN: 28.0

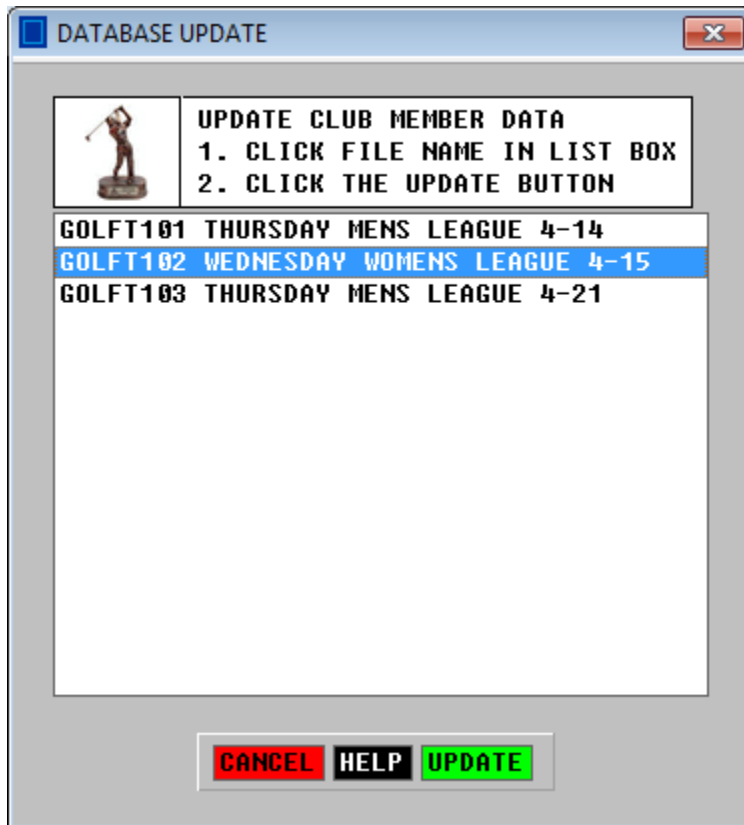
ZONE	HANDICAP RANGE	BUFFER ZONE
1	Below 5.5	0 to +1
2	5.5 to 12.4	0 to +2
3	12.5 to 20.4	0 to +3
4	20.5 to 28.4	0 to +4
5	Over 28.5	0 to +5

INFO
EDIT
ARCHIVE
PRINT
EXIT

DISCLAIMER: The handicap generated by the software is not intended to reproduce the official CONGU handicap under the rules of your local Golf Association.

AUTOMATIC UPDATE OF SCORE HISTORIES

The software will automatically transfer the scores in Event Files to the Club Member Database. First, the software checks if a name in the database matches a name in the Event File. If the names match (case sensitive), then the database is updated with the score in the Event File. Only scores for completed rounds will be transferred. If the Event File contains scores for a player in a multiple round event, all scores will be transferred. On the Club Database Menu, select the option for Automatic Update and the window below will appear. Click on an Event File. Then click the **UPDATE** button.



TRACKING SEASON STATS

The software can track a wide variety of stats. The data is automatically updated with the results of an event using the Update Tool shown above. Stats can also be updated and edited manually.

Stats are divided into four groupings:

Group A: Season Money Winnings: Individual, Team, Skins, Misc Awards, Total

These stats are based on prize awards specified in the Event Files.

Group B: Scoring Averages: Total, Par 3 Holes, Par 4 Holes, Par 5 Holes

These stats are based on hole-by-hole entry of scores in the Event Files.

Group C: Putts and Greens: Putts Per Hole, GIR, Putts Per GIR, Saves, Fairways Hit

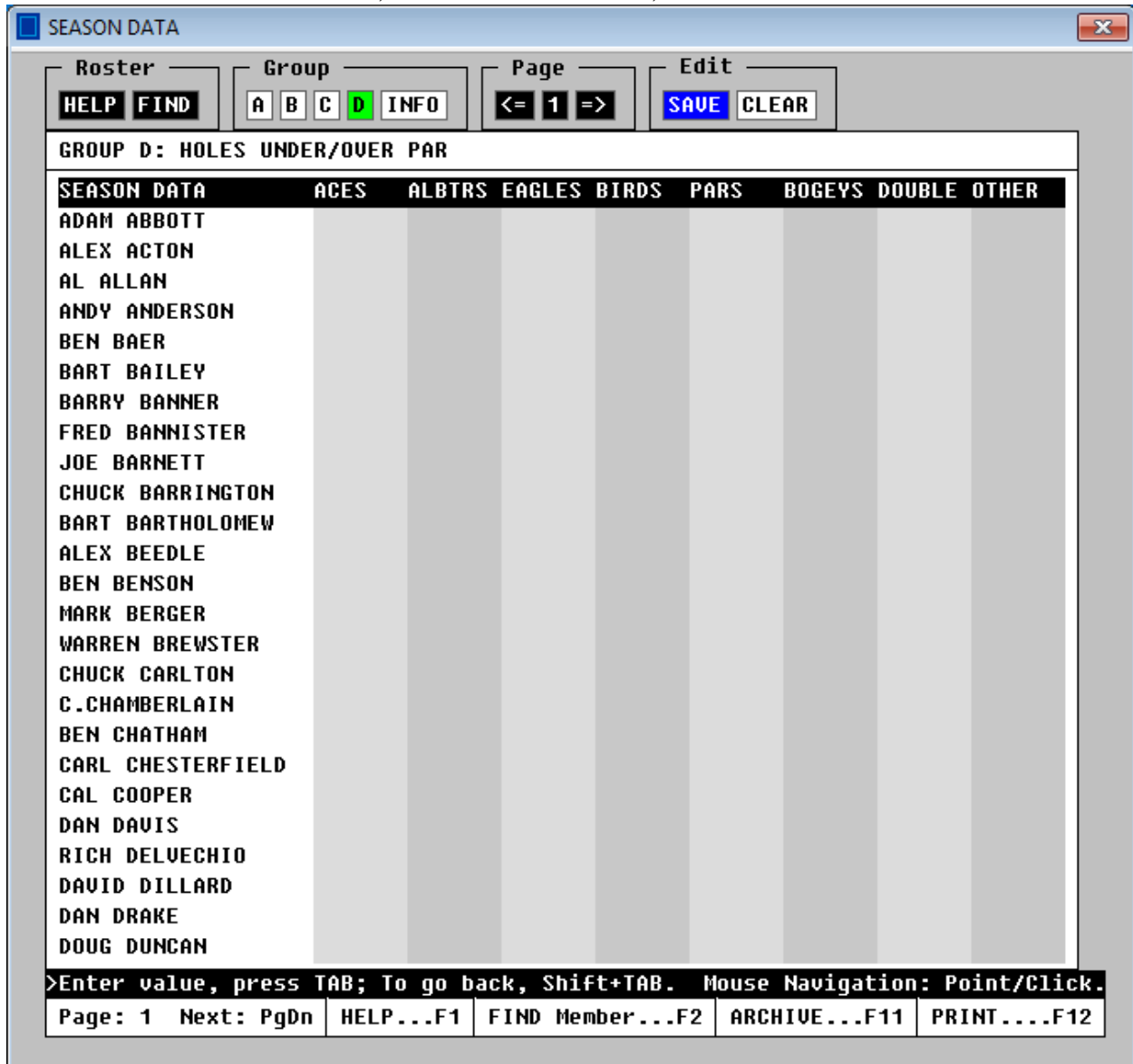
These stats are based on hole-by-hole entry of scores and putts in the Event Files.

Group D: Holes Under Par and Over Par: Aces, Eagles, Birdies, Pars, Bogeys, Double, Other

These stats are based on hole-by-hole entry of scores in the Event Files.

Clearing Stats for a New Season

At the end of the season, print and archive final stats tables. Then clear the tables for the next season. To clear the stats tables, click the **EDIT** button, then click the **CLEAR** button.



BACKUP AND RESTORE

A backup file containing the database can be created at any time. When it is created, it will be identified by the date and time that it was created. To restore the backup file as the active database, select the RESTORE option on the Backup and Restore Window.

